

**Assessment Committee
Minutes**

<p>Members present: Gholam Ehteshami, Franklin Elliott, Henry Fowler, Daniel McLaughlin (chair), Peter Moore, & Christine Reidhead. Members absent: Casmir Agbaraji, Franklin Elliott, Thiagarajan Soundappan. Guests: Robert Yazzie</p>	<p>Date: Aug 8 2018. Location: Hospitality Center: Called to order: 1:00 pm. Adjourned: 2:00 pm.</p>
<p style="text-align: center;">Agenda items & notes</p>	<p style="text-align: center;">Action & person(s) responsible</p>
<p>1. Approval of the agenda</p>	
<p>Approved by consensus.</p>	
<p>2. Approval of previous minutes</p>	
<p>NA</p>	
<p>3. Reports</p>	
<p>NA</p>	
<p>4. Old business</p>	
<p>NA.</p>	
<p>5. New business</p>	
<p>A. AC chair for 2018-19. Dan served as chair in spring 2018. Expressed willingness to do it again in fall 2018. All agreed that he should continue as AC chair.</p> <p>B. Programs/chairs/advisors spreadsheet. Dan shared excel file with such. It is available in AC's Google Classroom. The spreadsheet has errors and must be updated with current information. Can be used to identify priority programs for planning and assessment in fall 2018.</p> <p>C. First reading of Academic Planning and Review Guide. Only half the chairs were in attendance. Feedback must be sought from whole group. Comments included: we need to explicate and promote Diné Philosophy of Education; we need to send a clear signal to faculty about what they are expected to do regarding assessment in the next few weeks; chairs need more time to digest document.</p> <p>D. AC action plan for fall semester. Tabled until next meeting.</p> <p>E. AC fall calendar. Dan explained that more meetings will be needed than were planned at recent chairs' meeting – when idea was shared to combine meetings.</p>	<p>Inform Dean's office that he will continue as AC chair: Dan</p> <p>Update spreadsheet as needed. Communicate that information to Dan. Select at least two priority programs for assessment planning and assessment in fall 2018: each department chair</p> <p>Include item on next AC agenda; ask academic administration to clarify expectations about pre/post testing and assessment reports due in next few weeks: Dan</p>
<p>None.</p>	
<p>Next regular AC meeting: Fri Aug 24: 10:00-11:00 • SUB 235 & Bluejeans</p>	