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NAVAJO TECHNICAL UNIVERSITY

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Grant# P425E201678

Date of Report: October 10, 2020

Covering Quarter Ending: September 30, 2020

32348 Q3 2020

- (1) Navajo Technical University (NTU) acknowledges that the institution signed and returned to the Department the Certification and Agreement and the assurance that the institution has used the applicable amount of funds designated under the CRRSAA and ARP (a)(1) and (a)(4) programs to provide Emergency Financial Aid Grants to Students.
- (2) The total amount of funds that the institution will receive or has received from the Department pursuant to the institution's Certification and Agreement for Emergency Financial Aid Grants to Students under the CRRSAA and ARP (a)(1) and (a)(4) programs.
CRRSSA = \$4,231,609
ARP = \$0
- (3) The total amount of Emergency Financial Aid Grants distributed to students under the CRRSAA and ARP (a)(1) and (a)(4) programs as of the date of submission (i.e., as of the initial report and every calendar quarter thereafter).
CRRSSA = \$2,612.50
ARP = \$0
- (4) The estimated total number of students at the institution that are eligible to receive Emergency Financial Aid Grants to Students under CRRSAA and ARP (a)(1) and (a)(4) programs. 891
- (5) The total number of students who have received an Emergency Financial Aid Grant to students under the CRRSAA and ARP (a)(1) and (a)(4) programs. 10 students
- (6) The method(s) used by the institution to determine which students receive Emergency Financial Aid Grants and how much they would receive under the CRRSAA and ARP (a)(1) and (a)(4) programs.
The criteria to identify students were as follows:
 - A. All Pell eligible students at NTU were eligible to receive up to \$350 for part time students and \$625 for full-time students. NTU will issue these relief checks to students to assist in resources need to help them complete the semester, such as food, housing, technology, course materials, child care and health care or other expenses related to the disruption of on-campus instruction during the spring 2020 semester. Student who were not Pell eligible did not receive a distribution from the ARP (A)(1) or (a)(4) programs.



B. The students were asked to complete a student survey that described their struggles and their needs for the Spring 2020 semester.

(7) Any instructions, directions, or guidance provided by the institution to students concerning the Emergency Financial Aid Grants.

Notification was issued to student in April 2020 regarding the relief funds, the eligibility and distribution process. The Provost, Dean of Students, Director of Finance and Communications worked collaboratively to send notification to students. Throughout the year, social media has been used to reach students and to keep them updated with funding opportunities. Funds were distributed beginning April 29, 2020.

Below is an excerpt from the various communications shared with the NTU student community.

“NTU is receiving funds as a result of the CARES Act to assist students in need. As such, NTU will be issuing relief checks to students to assist in resources needed to help you complete the semester such as food, housing, course materials, technology, health care, and child care. The distribution of funds is listed below:

Part-time - \$350

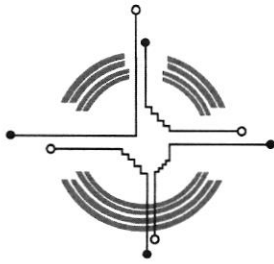
Full-time - \$625

Full disbursements will be distributed to students who have been regularly attending class, have been in contact with instructors, and have been submitting homework and assignments.

For students who have not been attending classes, you will still have a chance to receive a check. Please contact the Registrar’s office to resume coursework. A 50/50 disbursement will be utilized with 50% of the funds up front, and the other 50% after courses have been completed.

In order to receive a disbursement, students must complete the following:

1. Contact NTU’s Registrar Office. You must be able to provide updated information. You can contact:
 - Delores Becenti at dbecenti@navajotech.edu 505-387-7404
 - Kelly Chiquito at kchiquito@navajotech.edu 505-387-7365
 - Nathalie Archie at n.archie@navajotech.edu 505-387-7426
 - Geraldine Slim at gslim@navajotech.edu 505-387-7377
2. Complete the NTU Emergency Distance Education Needs Survey. You can access the survey here: <https://www.surveymonkey.com/r/SP20DisEdSupport>. Students without the Internet can call Sheena Begay at 505-387-7461 to request a mail-in survey or to take the survey over the phone. For more information, please email sheena.begay@navajotech.edu.



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3. Obtain an NTU email address. In order to maintain reliable communication, students must have an NTU email address. Email its@navajotech.edu if you need help setting up an email address.
4. Connect with your instructor. You must also contact your instructors in order to work out a plan to complete your coursework. Funds will only be distributed in full to students that complete the semester. If you are receiving an incomplete grade, or "I," funds can be disbursed during the intercession or summer semester. If a student fails to complete their course, the rest of the funds will not be disbursed and grades will be changed to "F".

If you have already completed the survey, have an NTU email, and have been in correspondence with your instructors, please contact the Registrar's office.

NTU has limited services on campus but will continue services like hot spots on each NTU site, laptop checkouts, and our Homework Express. We encourage you to allocate your relief funds to work in conjunction with our current support services.

The sooner you contact us; the sooner you'll receive your check. Please spread the word.

For more information about the distribution of the NTU relief checks, contact Dean Jerlynn Henry at jhenry@navajotech.edu or Cheryl Thompson at cthompson@navajotech.edu."