



ABET Committee Meeting Minutes	Attendees: <ul style="list-style-type: none">✓ Dr. Peter Romine, Associate professor of Electrical Engineering✓ Dr. Monsuru Ramoni, Associate Professor of Industrial Engineering✓ Dr. Gholam Ehteshami, Professor of Chemical Engineering Technology✓ Dr. Arup Dey, Assistant Professor of Industrial Engineering✓ Dr. Sundaram Arumugam, Assistant Professor of Electrical Engineering✓ Anusuya Velligiri, Assistant Professor of Building Information Modeling✓ Dr. Osama Fakron, Assistant Professor of Engineering Technology✓ Tsosie Schneider, Assistant Professor of Information Technology✓ Dr. Olanrewaju Johnson, Assistant Professor of Environmental Engineering✓ Sumathi Ragavanantham, Assistant Professor of Information Technology✓ Dr. Casmir Agbaraji, Dean of Undergraduate Studies
Date:	Friday, February 3, 2023
Start Time:	1:35 p.m.
End Time:	1:57 p.m.
Location:	Zoom

I. Call to Order

Dr. Agbaraji called the meeting to order at 1:35 p.m.

II. Approval of Agenda

Dr. Ehteshami moved to approve the agenda. Dr. Johnson seconded the motion.

III. Approval of Meeting Minutes

A. January 13, 2023

Dr. Ramoni moved to accept the meeting minutes of January 13, 2023, seconded by Dr. Romine.

IV. Engineering and Technology Enrollment by Programs - Spring 2023

- A. AMET (B.A.S.): 2
- B. CHEME (A.A.S.): 2
- C. CS (B.S.): 3
- D. EE (B.S.): 22
- E. ENVE (B.S.): 2
- F. ET (A.A.S.): 6
- G. IE (B.S.): 7
- H. IT (B.A.S.): 27
- I. ME (B.S.): 6

V. Request for Evaluation (RFE) reports were submitted on January 20, 2023

- A. AMET (B.A.S.)
- B. ChET (A.A.S.)
- C. EE (B.S.)
- D. ET (A.A.S.)
- E. IE (B.S.)
- F. IT (B.A.S.)

VI. Self-Study Report (SSR) by July 1, 2023

- 1. AMET (B.A.S.)
- 2. ChET (A.A.S.)
- 3. EE (B.S.)
- 4. ET (A.A.S.)
- 5. IE (B.S.)
- 6. IT (B.A.S.)
 - A. General ABET Criteria 1 - 8
 - B. Program Criteria (Specific for each Program)

VII. Accreditation Policy and Procedure Manual (APPM)

VIII. Criterion 4: Continuous Improvement

- A. The results of evaluations must be systematically utilized as input for the program's continuous improvement actions

Dr. Agbaraji told the faculty to demonstrate evidence of continuous improvement in their self-study.

IX. PEOs Survey by Dr. Romine/Dr. Dey

- A. CAC - Alumni, Community, Employers, Industry Partners, & Students
- B. EAC - Alumni, Community, Employers, Industry Partners, & Students
- C. ETAC - Alumni, Community, Employers, Industry Partners, & Students

Dr. Dey agreed to email the PEO survey for EE and IE to all faculty, so they use it to update their survey for their own respective programs. Dr. Dey mentioned that he has received two surveys aback from two EE interns and their comments were positive.

X. Display Materials

- A. Bookshelves
- B. Binders
- C. Books
- D. Graded Assessment
- E. Graded Quizzes
- F. Graded Examinations

XI. Next Meeting Date

The next meeting is scheduled for March 3, 2023, at 1:30 p.m.

XII. Adjournment

Dr. Romine moved to adjourn the meeting at 1:57 p.m. Dr. Johnson seconded the motion.