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NAVAJO TECHNICAL UNIVERSITY

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| Committee for Institutional Effectiveness (CIE) Meeting Minutes | Attendees: <ul style="list-style-type: none">✓ Jason Arviso, Vice President of Operations✓ Dr. Colleen W. Bowman, Provost✓ Dr. Delores Becenti, Director of Enrollment Services✓ Robert Chase, Director of Support Services✓ Dr. Frank Todacheeny, Coordinator of Teec Nos Pos Site✓ Sheena Begay, Director of Institutional Data and Reporting✓ Dr. Ragavanantham Shanmugam, Associate Professor of Advanced Manufacturing Engrng✓ Dr. Reynelle Lowsayatee, Director of Academics & Applied Indigenous Studies, Zuni Site✓ Clinton Desiderio, Director of Communications✓ Jerlynn Henry, Dean of Student Services✓ Dr. Coleen Arviso, Director of E-Learning✓ Cheryl Thompson, Finance Director✓ Wanda Cooke, Director of Human Resources✓ Dr. Casmir Agbaraji, Dean of Undergraduate Studies |
| Date: | Wednesday, June 29, 2022 |
| Start Time: | 3:33 p.m. |
| End Time: | 5:11 p.m. |
| Location: | Zoom |

I. Call to Order

Dr. Agbaraji called the meeting to order at 3:34 p.m.

II. Approval of Agenda

Jerlynn motioned to approve the agenda and seconded by Dr. Bowman.

III. Approval of Meeting Minutes

A. March 30, 2022

Dr. Bowman motioned to approve the meeting minutes of March 30, 2022, and seconded by Jerlynn.

IV. HLC Midcycle Report

- A. Dual Credit Syllabi
- B. Dual Credit Faculty Qualifications
- C. Interim Report due 4/1/2024

V. Strategic Plan Update

A. Priority Subcommittees

- 1. Academic Excellence (Provost, Deans & Directors)

Dr. Bowman stated that the Chair of the IRB committee needs to go to the Navajo Nation Health, Education, and Human Services Committee (HEHSC) and apply for approval to become an autonomous Institutional Review Board (IRB), i.e., independent from the Navajo Nation.

Dean Henry said that Shawna is working on the job placement rate; she has been calling the alumni, and she needs two interns to help her. Regarding the Student Support Program (Payback), only three students applied last academic year. \$25,000 is budgeted for FY 2023 for Emergency Aid.

Sheena stated that dashboards are too expensive. The cheapest dashboard is about \$100,000, so she will work with pivot table in Excel instead, and the data will not be interactive, unlike in the dashboard.

2. Financial Services (Finance Director)

Cheryl said that the NTU's budget for FY 2023 has been completed. All budget modules have been completed in Jenzabar, except one module.

3. Communication and Institutional Research (Communications Director & Director of Institutional Data & Reporting)

Dr. Shanmugam mentioned that grant awards still show NTU as CIT and NTC, so this information needs to be updated. Jason indicated that the System for Award Management (SAM.gov) wants NTU to have a physical address and once NTU's application is accepted, the old names will be changed to NTU in the award document.

Clinton stated that the next monthly newsletter will be available by July 2022.

4. Infrastructure (VP of Operations & Director of Support Services)

Mr. Chase mentioned the fixing of the roof for the Science and Tech Building will take twelve (12) weeks to six months. Also, Mr. Chase stated that faculty and student housing will have outdoor parks. Jason said that an area has been identified for faculty housing, but we need to find construction money to fund the project.

5. Development of Instructional Sites (Site Coordinators & Directors)

Dr. Todacheeny would like to see the electrical and welding labs at the Teec Nos Pos site set up before school reopens in August.

Jason pointed out that NTU needs historical preservation report, and the last step is to transfer the land from Fort Defiance to NTU.

Dr. Lowsayatee mentioned that the Zuni instructional site is working on becoming an independent tribal college and it had seventy-five (75) students enrolled in spring 2022.

6. Sustainability (VP of Operations & HR Director)

Cheryl said NTU has been working with Consequent Capital Investment for endowment and fundraising.

Wanda said she is compiling the turnover rate of NTU employees for the 2021-2022 academic year and work with supervisors regarding retention of employees.

VI. Next Meeting Date

The next meeting is scheduled for Wednesday, July 27, 2022, at 3:30 p.m. via Zoom.

VII. Adjournment

Jerlynn motioned to adjourn the meeting at 5:11 p.m. and seconded by Sheena.