

Emeriti Policy

Purpose

In recognition of distinguished and meritorious service to Navajo Technical University (NTU), a retired faculty member, president, or academic administrator may be conferred Emeritus/Emerita status. The Emeritus faculty or academic administrator is distinguished and designated according to the NTU Emeriti Policy. The Emeritus/Emerita recipient continues to be a member of the university community, and whether employed or not, is granted conditional privileges, services, and benefits.

Eligibility

The conferment for Emeritus/Emerita status is bestowed to a retired faculty member, president, or academic administrator, who served for ten (10) years or more at Navajo Technical University. The candidate must be in good standing upon retirement to receive the Emeritus/Emerita status and remain a contributing member of the university community upon retirement.

Procedure

Only faculty with Associate Professor status or higher, and academic administrators can nominate or recommend conferring an Emeritus/Emerita status on a retiring faculty member, president, or academic administrator. All nominations must be received by **December 31** by the academic department. The Promotion Committee of the department will review the nomination and make recommendations.

For the Professor Emeritus/Emerita designation, the department chair will forward the majority recommendation from the Promotion Committee and a nomination letter to the NTU's academic dean, provost, and president, acknowledging the recommendation of Professor Emeritus/Emerita. The recommendation report from the Promotion Committee must be received by **March 31** by the Academic Dean's Office and should include the candidate's contributions to the university.

In the event that the faculty member, president, or academic administrator are denied the Emeritus/Emerita status, the nominating party may submit an appeal to the Faculty Promotion Appeal Committee. Confidentiality shall be maintained at all levels of the process, prohibiting all reviewers from divulging the results or their votes or recommendations.

The Professor Emeritus/Emerita designation is officially endorsed after the president's approval.

Benefits of Emeriti Status

Professor Emeriti are invited to remain involved in university life, and are entitled to the benefits listed below. The Professor Emeritus/Emerita may:

- write sponsored proposals and act as principal investigator (PI) for a grant;
- teach one or two classes per semester;
- serve as a guest speaker in areas of academic expertise;

- participate in academic department meetings;
- serve as a member of master's or doctoral committees;
- have an office space on campus (though preference will be given to current full-time faculty);
- continue to use NTU email account, library, laboratories, computer, athletic facility, etc.; and
- receive tuition waivers for self and family members.

The recipient is also encouraged to participate in NTU academic activities, such as convocation, graduation, and other events as deemed necessary.