

**Program Review Committee
Navajo Tech**

Minutes

<p>Attendees: Sheena Begay, Twilia Chavez, Henry Fowler, Tilda Harrison-Woody, Daniel McLaughlin (co-chair), Sharon Nelson, Anita Roastingear, Ragavanantham Shanmugam (co-chair), & Chris Storer Absent: Franklin Elliott & Brenda Tom Guest: Cheryl Thompson</p>	<p>Date: Fri Feb 4 2021 Start: 11:30 am End: 12:15 pm <i>The meeting was held via Zoom: 890 1559 5908.</i></p>
<p align="center">Agenda items & notes</p>	<p align="center">Action & persons responsible</p>
<p align="center">I. Approval of the agenda</p>	
<p>Approved by consensus.</p>	
<p align="center">II. Previous minutes</p>	
<p>Approved by consensus.</p>	
<p align="center">III. Reports</p>	
<p>1. Scorecard update. Nearly all the data for the various program review self-studies have been entered into this year's reports, except for job placement information, which was lacking due to the resignation of the University's career services coordinator. Members applauded this improvement in PR processes from prior PR cycles.</p>	
<p align="center">IV. Old business</p>	
<p>None.</p>	
<p align="center">V. New business</p>	
<p>1. PR presentations Feb 9 & 10. Jobs remain as organized earlier:</p> <ul style="list-style-type: none"> • MC: Henry & Sharon • Zoom logistics: Rags & Dan • Note-takers: Tilda, Franklin, Twilia, & Sheena • Summary draft writers: Anita & Dan <p>Suggestions for PR presentations included:</p> <ul style="list-style-type: none"> • Involve the University's marketing team to "tell the PR story." • Open the hearings both days early so that participants may troubleshoot the technology. <p>Extended discussion took place. Points raised included:</p> <ul style="list-style-type: none"> • The University continues to add numerous new programs. What is it doing better to support existing programs and phase out poorly performing ones? • Program review and budgeting cycles are timed so that one can inform the other. How can we ensure that this more fully takes place? • University's policies for strategic planning and the formation of new programs are not as clear as they should be. <p>The PRC might need to meet on Fri Feb 28 to consider an</p>	<p>Take necessary steps to prep for assignments: job holders</p> <p>Brainstorm with marketing dept on telling PR story: co-chairs</p> <p>Get word out about Zoom to presentations participants and audience: co-chairs</p> <p>Take note of points raised in discussion for final report: summary draft writers</p>

outline for the final AY22 PRC report, which will need to be finalized prior to budget hearings that take place in April.	
VI. Announcements	
None	
Next regularly scheduled PRC meetings Fridays, 11:30-12:30 Mar 4, Apr 1, May 6 (first Friday of each month)	