

## **Program Review Committee Meeting**

**January 13, 2023 1:30 p.m. (Zoom)**

### **Minutes**

1. **Call to order/Roll call** - *Call to order at 1:42 p.m.*
2. **Approval of December minutes** - *Tilda motioned to approve and Anita seconded.*
3. **Status update** - *Six programs have completed their reports and are preparing for the hearings. One program (Culinary) is exempt from the report but is required to attend the hearing. Another program (Animal Science) has no advisor, as the advisor resigned from NTU. We are waiting for one remaining program, Hotel/Restaurant Administration, to complete the report.*
4. **Vote to postpone Animal Science and Hotel/Restaurant Administration reviews to AY23-24 and AY24-25.** - *Anita motioned to postpone Animal Science's review to next academic year, and Tilda seconded. The committee members all voted in favor. Tilda motioned to table the vote on Hotel/Restaurant Administration to the next PRC meeting, and Anita seconded. The committee voted unanimously in favor.*
5. **Preparations for AY22 PR presentations**
  - a. Agenda/schedule of presentations - *Tilda (agenda), Dianna (schedule)*
  - b. MC's - *Dr. Fowler, Dr. Wheeler*
  - c. Zoom - *Dianna*
  - d. Note-takers - *Anita*
  - e. Summary draft writers - *Dianna and Dr. Wheeler*
6. **Other items:** *1. Franklin Elliott is no longer with NTU. Dianna will ask Dr. Agbaraji to appoint a replacement member, and on the committee's advice will suggest Virgil House as our preference and Lorencita Billiman as an alternate. 2. In lieu of a pre-presentation meeting, the PRC Chairs will meet briefly with each self-study teams to offer guidance and assistance with preparation for the presentations.*
7. **Next meeting:** *February 3, 11:30 a.m. via Zoom*

8. **Adjournment:** *Tilda motioned to adjourn, and Anita seconded the motion. Meeting adjourned at 2:15 p.m.*

<b>Attendees</b>	<input checked="" type="checkbox"/> Sheena Begay/Wanda Jimmie <input checked="" type="checkbox"/> <del>Tilda Harrison-Woody</del> <input type="checkbox"/> Henry Fowler <input type="checkbox"/> Sharon Nelson <input checked="" type="checkbox"/> Anita Roastingear <input type="checkbox"/> Ragavanantham Shanmugam <input type="checkbox"/> Chris Storer <input checked="" type="checkbox"/> <del>Cheryl Thompson/Leland McCurtain</del> <input type="checkbox"/> Brenda Tom <input type="checkbox"/> Anusuya Vellingiri <input type="checkbox"/> Shawna Begay <input checked="" type="checkbox"/> <del>Dianna Dekelaita-Mullet</del> <input type="checkbox"/> Jennifer Wheeler
<b>Date</b>	January 13, 2023
<b>Start Time</b>	1:30 p.m.
<b>End Time</b>	2:15 p.m.
<b>Location</b>	Zoom